

PAYMENTS (CEEPUS, GUEST PROFESSORS, GRANTS, etc)
Faculty of Humanities and Social Sciences University of Zagreb (FFZG)

UPDATE (CEEPUS, GOSTI PROFESORI, STIPENDIJE, itd)
Filozofski fakultet Sveučilišta u Zagrebu (FFZG)



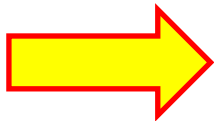
Other practical information for guest professors:

<https://web2020.ffzg.unizg.hr/international/staff-mobility/guest-professors/practical-information-for-guest-professors/>

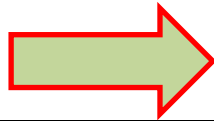


You can choose a payment to a BANK ACCOUNT:

Open a bank account in Croatia, **or** use your existing bank account at your residence

A) IN CROATIA		
Open a Bank¹ (current = TEKUĆI RAČUN or giro = ŽIRO RAČUN) account in Croatia • you need: OIB* and Passport / or ID (pending on your nationality) • before leaving Croatia CLOSE your Bank account <i>(if you will not use it)</i> Submit/send to FFZG Accountancy*:	Send  	Accountancy Office /Računovodstvo Vesna Tkalčić Barišić, e-mail: vtbarisi@ffzg.hr phone: (++ 385 1) 4092 201
1. Your name, surname, address _____ 2. OIB* _____ 3. Name of the Bank _____ 4. Account number IBAN _____		

or you can choose:

B) IN YOUR HOME COUNTRY to your existing account Money transfer to your home country bank account ²		
1. Your name, surname, address, passport number _____ 2. OIB* _____ 3. Name of the BANK _____ 4. IBAN _____ 5. SWIFT or BIC _____	Send  	Accountancy Office /Računovodstvo Vesna Tkalčić Barišić, e-mail: vtbarisi@ffzg.hr phone: (++ 385 1) 4092 201

Additional information: **Office for International Cooperation/Služba za međunarodnu suradnju**

Tamara Šveljo, email: tšveljo@ffzg.hr

(++ 335 1) 409 22 66

¹ You can select any Bank in Croatia

² Please bear in mind that **there might be some loss of money due to the Bank administrative fees through money transfer procedures (pending on the your Bank's regulations and charges for such transfers)**

ISPLATA

Za isplatu možete odabrati: isplatu na račun koji ćete otvoriti u Hrvatskoj ili isplatu na vlastiti račun u matičnoj državi

A) isplatu na račun u Hrvatskoj

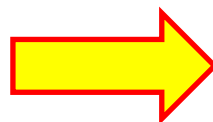
Otvoriti (tekući ili žiro) račun u banci³ Hrvatskoj

- za otvaranje računa potreban je **OIB*** i putovnica (*passport*) ili osobna iskaznica ovisno o banci
- prije nego što napustite Hrvatsku **ZATVORITE** Vaš račun u banci (ukoliko ga više nećete koristiti)

Sljedeće podatke dostaviti u Računovodstvo FFZG*

1. Vaše ime, prezime i adresu: _____
2. **OIB***: _____
3. Naziv banke i: _____
4. Broj računa: IBAN _____

Pošaljite



Računovodstvo FFZG

Vesna Tkalčić Barišić,
e-mail: vtbarisi@ffzg.hr
telefon: (++ 385 1) 4092 201

ILI MOŽETE ODABRATI

B) isplatu na vlastiti bankovni račun u inozemstvu⁴

1. Vaše ime, prezime i adresu _____
2. **OIB*** _____
3. Naziv banke i broj računa _____
4. IBAN _____
5. SWIFT ili BIC _____

Pošaljite:



Računovodstvo FFZG

Vesna Tkalčić Barišić,
e-mail: vtbarisi@ffzg.hr
telefon: (++ 385 1) 4092 201

Dodatne informacije: **Služba za međunarodnu suradnju**

Tamara Šveljo, email: tsveljo@ffzg.hr

FFZG= Filozofski fakultet Zagreb / Faculty of Humanities and Social Sciences Zagreb

³ Možete odabrati bilo koju banku u RH

⁴ Postoji mogućnost da vaša uplata na vaš matični račun izvan RH bude manja od iznosa stipendije s obzirom da banke obično naplaćuju usluge transfera novca i posredništvo.

***OIB**

PIN personal identification number /osobni identifikacijski broj

You can get the OIB

by email or going to the Office personally

<i>ON LINE by email</i>	<i>Personally</i>
<i>OIB is issued by</i> TAX ADMINISTRATION OFFICE* in Zagreb Please contact the Tax Administration Office PROCEDURE: https://www.porezna-uprava.hr/en/Pages/SingleNews.aspx?NewsID=7&List=News	<i>OIB dodjeljuje Porezna uprava u Zagrebu</i> If you are going there personally: *TAX ADMINISTRATION OFFICE / POREZNA UPRAVA Porezna uprava Novi Zagreb Odjel za OIB Avenija Dubrovnik 32, Zagreb http://www.porezna-uprava.hr/en/Pages/PIN.aspx

OIB možete dobiti

Emailom ili odlaskom u Poreznu upravu osobno

Molimo kontaktirajte POREZNU UPRAVU https://www.porezna-uprava.hr/HR_OIB/Stranice/DodjeljivanjeOIBa.aspx	Ukoliko odlazite u Poreznu upravu osobno: *POREZNA UPRAVA Porezna uprava Novi Zagreb Odjel za OIB Avenija Dubrovnik 32, Zagreb http://www.porezna-uprava.hr/en/Pages/PIN.aspx
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